

**Ad Hoc Government Study Committee (Westborough, MA)**  
**Minutes of August 29, 2007**

Present: Thomas Shea, Manohar Vichare, John E. Arnold, Sue Abladian, Brigitte Casemyr  
Absent: Christopher Senie, Kristina Allen

Chairman Shea called the meeting to order @ 7:35 pm and proceeded with the review and approval of minutes.

J. Arnold made a motion to approve the minutes of August 15 as amended. M. Vichare seconded the motion. The motion passed with a 5-0 vote.

The committee reviewed a listing of town boards, commissions and committees, annotated with the committee's perception of their role (policy/administrative/advisory), and annotated with a suggested appointing authority. Several questions arose, such as possible statute governing a few appointments, whether any current town officials have ongoing appointing authority over the Westborough TV, a non-profit that replaced the Cable TV Supervisory Committee, and whether the Town Coordinator should be consulted, or be asked to concur, which is a stronger statement, with a number of key appointments. The members agreed that these questions needed to be clarified before the list could be incorporated into the minutes.

The committee members started preliminary discussions about the job description for a Town Manager position, but decided to postpone in-depth review until its next meeting.

The next committee meeting is scheduled for September 5<sup>th</sup>, 7:00 pm, in the Forbes Building.

M. Vichare made a motion to adjourn. J. Arnold seconded the motion. The motion passed with a unanimous vote and the meeting was adjourned at 9.03 pm.

Submitted,  
Brigitte Casemyr, Secretary